

Minutes of St Dennis Playing Field Trust held online on Thursday the 6<sup>th</sup>  
August 2021 at 7.00pm

**Trustees Present:** Cllr Clarke, Cllr Mr N Edmunds, Cllr Harwood, Cllr Mrs T Edmunds, Cllr Lodomez, Cllr Burnett, Cllr Jones, Cllr Sinnott, Cllr Taylor.

**In Attendance:** Lynn Clarke Parish Clerk, Sharon Davey Office Administrator.

**PF1/21 Election of Chair**

Cllr Clarke was nominated, and there being no further nominations a vote was taken. All in favour. Cllr Clarke was duly elected Chair of the Playing Field Trust.

**PF2/21 Election of Vice Chair**

Cllr Sinnott was nominated, there being no further nominations a vote was taken. All in favour. Cllr Sinnott was duly elected Vice Chair of the Playing Field Trust

**PF 3/21 - Apologies**

None. Cllr Kelsey absent.

**PF 4/21 - Declarations of Interest**

All Cllrs present declared an interest as Parish Councillors in the running of the Playing Field Trust.

In addition to declaring an interest above Cllr Harwood declared a personal interest in items 10 and 11 on the agenda and was advised to leave the meeting whilst these matters were discussed.

**The Clerk granted a dispensation to all Councillors for a period of 12 months as without the dispensation the number of persons unable to participate in the transaction of business would be so great as to impede the transaction of business**

**PF 5/21 - Public Participation**

None

**PF 6/21 – To adopt the minutes dated 9<sup>th</sup> March 2021.**

**It was Resolved –** To adopt the minutes of the 9<sup>th</sup> March 2021 with one amendment to minute ref PF42/20 Mr written instead of Mrs. Proposed by Cllr Mr N Edmunds, seconded by Cllr Harwood. Cllr Burnett and Cllr Taylor abstained as not present at the last meeting. All others present in favour.

**PF 7/21 – Matters Arising.**

Quotes not yet obtained for the replacement of the steps and the surface installation near the skate park.

All other matters are on the agenda.

**PF 8/21 – To agree a Playing Field Working Party.**

**Resolved -** Cllr Clarke, Cllr Sinnott, Cllr Jones and Cllr Harwood will be members of the working party for the Playing Field Trust.

**PF 9/21 – Update on CCTV installation**

The Clerk informed that the groundwork had been completed and the container was ready for the electric supply to be installed, the office will be arranging dates for this over the next week. As the container is not lined quotes will be required for this work to be undertaken prior to the installation of sockets and lighting.

Cllr Clarke informed that one electrician has been to visit the container and will be providing a quote in the near future. It was also discussed that ventilation holes could be drilled into the container to provide air flow, rather than the installation of a fan, to keep the CCTV equipment cool in warmer weather.

It was agreed by all present that prior to the cameras being installed the CCTV poles will need to have anti climb paint applied.

Cllr Harwood left the meeting

**PF 10/21 – To discuss options to stop balls and other projectiles causing potential damage to properties when they are thrown over the fencing.**

**Resolved** – To trial netting between the existing telegraph poles. Proposed by Cllr Clarke seconded by Cllr Mrs T Edmunds, all in favour. **Action** – Office to obtain prices for netting and erection of netting. Costs to be agreed via email.

**PF 11/21 - To discuss and agree actions to stop people climbing over the playing field fence.**

Cllr Clarke informed that anti climb signage had been purchased from the emergency funds because youngsters climbing on the newly installed container and then climbing the fence to gain access to the playing field. This area has been painted with anti-climb paint and signage has been erected. The playing field lower entrance gate and fencing has also been painted.

**It was resolved** – To erect signage and to paint the top of the perimeter fence in the playing field with anti-climb paint. Additional hours were agreed for staff to carry out this work. Proposed by Cllr Mr N Edmunds, seconded by Cllr Mrs T Edmunds all in favour.

Cllr Harwood was invited to re-join the meeting.

**PF 12/21 To discuss and agree an option of the repair of the wall near the top entrance of the Playing Field.**

It was **Agreed** to obtain quotes for the wall to be rebuilt as existing. **Action** – Office to obtain quotes.

**PF 13/21 To discuss repairs to the wall within the children's play area.**  
**Tabled.**

**PF 14/21 To discuss and agree quotations for the erection of fencing to stop future damage to the wall / property within the children's play area.**

**Resolved** – To accept the quotation from John Richards Fencing at a cost of £2718 + VAT. Proposed by Cllr Mrs T Edmunds, seconded by Cllr Lodomez. Cllr Clarke abstained as she was involved with obtaining the quotes. All others present in favour.

**PF 15/21 To agree the quotation for the erection of fencing from the bottom gate to the skate park.**

**Resolved** – To accept the quotation from John Richards Fencing at a cost of £2578.00 + VAT. Proposed by Cllr Taylor, seconded by Cllr Sinnott. Cllr Clarke abstained as she was involved with obtaining the quotes. All others present in favour.

**PF 16/21 To discuss the enhancement of a wildlife area behind the lower fencing in the Playing Field.**

This was discussed at length. It was agreed that the working party will look at this area and report back. Cllr Jones suggested that the school children could be involved in some way with this project. Cllr Mrs T Edmunds will forward contact details of a person who may be able to offer advice on this project.

**PF 17/21 To discuss any actions required from the ROSPA inspection & report.**

Lower gate children's play area risk of finger entrapment: Gate to remain padlocked closed, office to obtain quotes for the gate to be made smaller.

Multi play – slide climber – Toddler

Missing parts – parts have been replaced by staff.

Multi Play toddler / plastic with tunnel

Bolt caps damaged replace – Check if this has been carried out if not staff to address.

Metal slide cracked repair recommended – working party to investigate.

Swing mixed 2 bay & basket Chain link connectors worn – Casual staff to replace.

Shrinkage around wet pour - Repaired

Swing basket protective cover from rim joint needs replacing. Rope has been subjected to heat. - Obtain quotes for repair

Roundabout surface in need of repair – Repaired.

Multi play climber: Climbing Grips need to be tightened. Top rope damaged repair. Laminate damaged on platform advice to repair. – Office to check guarantee quotes to be obtained for rope repair and laminate repair if not covered by warranty.

Skate Park:

Concrete edges are in poor condition advice to repair.

Surface repair required at grind rail to remove gaps. – Working Party to investigate.

Single point swing: Some chain wear noted monitor for further deterioration.

The supporting components should be dismantled and inspected according to manufacturer's instructions. – Request contractors check this and advise when they are quoting for other work.

Goal Posts: Item is rusting in places advice to repair. – Working party to ask par users if they would like to keep the goal posts or have them removed.

**PF 18/21 To discuss option for the provision of a light in the Playing Field shed.**

**Resolved** – To purchase 2 battery operated work lights for the playing field shed.

Standing order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

**PF 19/21 Confidential items –**

None

There being no other business to be transacted the Chairman closed the meeting at 8.20 pm.

Chairman of St Dennis Playing Fields

Signed.....

Dated.....